

Virginia Head Start Alumni, High School Senior, Scholarship Protocol

1. Eligibility

An eligible applicant must be a high school senior (may be changed in the future to current college student) and a former Virginia Head Start student. He or she must plan to pursue post-secondary education at an accredited two or four-year College or technical school.

2. Application Content

The application will require information about the applicant's high school career and the college in which they are accepted. There will be two essay questions that the applicant will complete. The first will discuss the impact Head Start had on the applicant's life. The second question will be about goals that the applicant has for the future. They will also be required to provide two letters of reference.

3. Timeline

The application will be available Feb 1st on the Virginia Head Start Association website. Completed applications must be received by May 1st. The Scholarship Committee will review the scholarship applications and announce the receipts by May 15th.

3. Awards

Scholarship Awards will be made to qualified scholarship recipients on an objective and non-discriminatory basis. The Board shall appoint members, at least 3, to a Scholarship Committee who will be responsible for advertising the availability of the scholarships, updating the application, reviewing applications, and determining scholarship recipients. There will be a scoring mechanism used by the committee to determine the recipients of the awards. Awards will be \$500 for the first semester and \$500 for the second semester within a twelve month timeframe. The number of awards will be based on the current year's budget.

4. Distributions

Distributions will be made once before the fall semester and once before the spring semester. The awardee will submit a request to the Association Director to release their spring funds along with proof that they are in good standing with the school and are continuing to attend during the spring semester.

5. Conflict of Interest

If a member of the Scholarship Committee has a friend or family member who is applying for this scholarship, that member will need to refrain from participating in the selection of the award recipient for this round of applications.