

**VAHSA Board of Directors**  
**Tuesday, January 26, 2021 at 9:00 – 11:00 am**  
**Virtual Meeting Agenda**

[Access all Documents electronically](#)

- Alison Noble called the meeting called to order at 9:04 am
- **Members In attendance:** Alison Noble, Dawn Ault, Julia Beglane, Shikee Franklin, Kathy Channell, Jacqueline Wake, Kim Hill, Jennifer Tonkin, Brandi Miller, Kimberly Austin, Julie Greene, Joyce Jones, Joe Lacey, Taundwa Jeffries, Ramona Fisher, Fay Butcher, Mariela Gonzalez, and Angela Barnes. Isha Barrie and Renita Strange joined after roll call.
- **Approval** of October 2020 Minutes. Motion made by Kathy Channell and second by Angela Barnes. Motion carried unanimously.
- **President and Past-President's** Comments/Updates – Alison Noble & Shikee Franklin
  - State update concerning vaccination: Vaccine supplies vary by regions (Regional Health Departments) and thus there is a disparity with availability for Head Start and school employees. Additional guidance from the state coming to support Head Start programs in vaccinating child care/Head Start providers. Vaccine information is also inconsistent and state surveys show low confidence within minority populations. Additional information will be provided to support educational efforts of Head Start programs.
  - Shikee Franklin: National Community Action Program Task Force, Shikee is part of the task force and first meeting outlined purpose, expectations, and guiding principles.
  - Weekly Director's Meetings continue.
- **Treasurer's** Comments/Updates – Joe Lacey
  - Financial Statements reviewed, increased revenue for 2021. With the electronic conferences we have reduced expenditures and thus have a larger profit margin, with over \$22,000 conference revenues for January.
  - Ocean Park Investment account is doing well, small increases.
  - Dawn shared there is a second round of federal Payroll Protection Loan Program available if a Quarter shows more than a 25% deficit. The Association is qualified due to Quarter 1 deficit (-64% drop). The last two quarters of 2020 showed an increase (July – December with a 44-47% increase in revenue). There is an expectation that the Association will be forgiven for the first Payroll Protection Loan Program, awaiting application for this waiver. Board discussion of application for second federal loan program. Motion made by Kathy Channell to apply for second payroll protection program and second by Fay Butcher. Motion carried unanimously.
- **Executive Director's** Comments/Updates, including **Advocacy Update** - Dawn Ault
  - Dawn shared advocacy resources (document in google drive Advocacy folder).
  - NHSA has a webinar series on Empowered Families. Dawn is participating with parent ambassadors. This series of parent trainings are available to programs and parents, encouraged to share with program/parents.
  - 2021 Legislative Updates for Early Childhood proposal addresses reduced enrollment rates in Early Childhood Programs and the effects of COVID on children's academic and social emotional skills. Budget includes expansion to address equity/access, quality, creation of a Deputy Superintendent of Early Childhood with VDOE, and an increase per pupil amount by the state.
  - Voices for Virginia's Children is working to advocate for Early Childhood programs in Virginia. They have information and videos that would be helpful to share with Policy Council concerning advocacy.

- Early Childhood Relief Efforts and CARES funding information shared by VDOE. VDOE is discussing concerns related to childcare programs, currently 84% of childcare centers are open as of January 2021. State is looking to tax marijuana if it is legalized to support Early Childhood Education.
- NHSA working on transition with new president and advocacy. Current administration is advocating for universal preschool programming through federal to state funding. Discussion on need for comprehensive services.
- Additional Head Start COVID funding (\$250 million - about \$300 per child). NHSA shared document discussing how programs can utilize additional funds.
- Dawn shared possibility of minimum wage increase with the state/federal level and the possible impact on Head Start budgets and family eligibility. Current minimum wage is \$7.25 and will raise in May to \$9 per hour in Virginia.
- **Finance Committee/Governance Committee** – Dawn Ault
  - Proposing changing dates for Corporate Partnerships to July -June to align with the fiscal year. Motion made by Julie Green to change the dates for Corporate Partnerships to July – June. Second by Joyce Jones. Motion carried unanimously.
  - Proposed revisions to Strategic Plan including edits virtual training/meetings and regional meeting changes (see google document Strategic Plan edits Jan 2021). Motion made by Ramona Fisher and second by Angela Barnes to accept revisions to the Strategic Plan. Motion carried unanimously.
  - Proposed revisions to Bylaws, including discussion of term limits, interim positions, vacancies, the process of reelection to the board, process of reimbursement, notifications of meetings, addition of virtual meetings, and updates in advocacy (see google documents VAHSA Bylaws).
  - In the google drive the following documents are available, edits emailed for a board vote:
    - Bylaws
    - Succession Planning: Responsibility & Procedures section added to Operations Manual
    - Operations Manual
  - Julie Green suggested review of VAHSA staff raises at the April meeting during the budget discussion.
- **Conference / Scholarship Committee** – Julia Beglane
  - November 2021 Fall Conference – Hotel Madison being flexible about hotel fees.
  - June 2021 Director’s Council – hotel reserved, hopeful to have in-person meeting.

Due to time constraints, the board asked Taundwa Jeffries, Julie Green, and Brandi Miller for a written summary report, information below:

- **HSSCO Updates** – Taundwa Jeffries.
  - Forward Virginia, Phase III continues in Virginia with new mitigation strategies including requiring face coverings for persons age 5 and older and limiting indoor gatherings to 10 people.
  - COVID Vaccine: K-12 and Child Care Providers have been prioritized in groups 1B and 1C to receive the vaccine.
  - Weekly EHS/HS Directors meetings continue to provide resources and information to programs
  - Transition continues to unify the Office of Early Childhood at VDOE. The Memorandum of Understanding is in the approval process.
  - VDOE and VDSS continue to work on the Child Care Development Block grant’s state plan for 2022-24.
  - Early Childhood Advisory Council (ECAC) members are being voted on by the Board of Education.
  - Head Start Needs Assessment completed with 72% grantee participation.
  - Full report available in Google Drive Documents

- **HAC** Updates – Julie Greene: HAC met in November for a presentation from Anthem Healthkeepers on renewal of Medicaid and FAMIS. Videos were created in English and Spanish for programs to share with parents on the process and importance of renewal. Next HAC meeting scheduled February 3, 2021.
- **TTA** Updates – Brandi Miller (no report at this time)
- Meeting adjourned by Alison Noble at 11:05am.
- Next virtual meeting is **Tuesday, April 27, 2021 from 9:00 – 11:00 am** via Zoom.

4/27/21 Approved

Signed Jennifer Tonkin, VAHSA Secretary