

North West Regional VAHSA Meeting  
VAHSA Conference  
*April 8, 2008*

Call to order:

- Carolyn Early volunteered to take minutes in the absence of Beckie Phillips NW VAHSA secretary.
- Appreciation was expressed to Carolyn Early for her assistance in the meeting.

Approval of the January 28, 2008 NW VAHSA minutes:

- Motion to approve made by Natasha White.
- Second to the motion to approve made by Jo Carpenter.
- Motion carried by the membership present.

Council Reports:

- Parent Involvement Committee (PIC) – Carr-Lou Davis, Natasha Davis and Jo Carpenter present a concept for nutrition training for parents called ‘Healthy Living for Families’.
- (PIC) outlined the concept for a super food pantry that will focus on food preparation, budgeting and planning for nutritional needs for their family members to be presented at the May 8<sup>th</sup> NW VAHSA training day for approval to implement in late May in partnership with the Virginia Tech Extension Office.
- The location is likely to be in Waynesboro.
- All parents from NW VAHSA grantees will be invited.

Regional Planning News:

- Members were encouraged to complete a planning survey created by several members from the NW VAHSA committee chaired by Cathy Cook.
- The survey will be used to help plan in the region and offered to the other regions of VAHSA.
- The members present were encouraged to visualize how the CQI and T/TA plans are developed and used by each grantee as a model for regional CQI and T/TA planning.
- Some discussion ensued related to modeling the CQI and T/TA format in the NW region.
- It was further discussed that the NW VAHSA might suggest to the other regional committees that the CQI and T/TA approach for planning be considered for the regions around the state.

Financial Report:

- The members were reminded that there is \$3,000 provided to NW VAHSA for training purposes.

Parent and Community Involvement:

- The membership discussed the need to get more parents and community representatives involved with the various programs (grantees) locally, at the regional VAHSA training events and to attend the state VAHSA conference.

Collaboration Forum Final Report:

- The Virginia Collaboration Forum Final Report was handed out to those members who missed the report.
- The membership was advised that the activities and participation of the many Head Start employees around the state have made a real contribution to the state level discussions on how to expand preschool services in Virginia and the definition of 'high quality' in preschool services.
- The members' present discussed availability of state funds related to the Governor's expansion plans using the Virginia Preschool Initiative model.

Special Quest Grant:

- The Virginia Special Quest grant was discussed related to the purpose of increasing training opportunities for service providers to provide more inclusion opportunities for children with special needs.

May 8, 2008 NW VAHSA Draft Agenda:

- The Tentative NW VAHSA training day scheduled for May 8, 2008 in Lynchburg was reviewed by the membership present.
- The members present were asked to provide feedback on the May 8 meeting agenda to Steve by e-mail [stroxell@augusta.k12.va.us](mailto:stroxell@augusta.k12.va.us) by April 18.

Announcements:

- Announcements were asked for from the membership.
- There were no announcements offered from the membership.
- The members present were thanked for their attendance and continued support of the NW VAHSA committee and the VAHSA mission.

Adjournment:

Adjournment was passed unanimously by the members present.

Meeting adjourned at 5:00 p.m. April 8, 2008

Minutes recorded by Carolyn Early.